

This guidance sheet provides an overview of the process for considering new jetty proposals within the City of Bunbury.

The definition of a jetty, as defined in Section 3 of the *Jetties Act 1926*, is:

“...a wharf, pier, grid, slip, landing place, stage, platform, or similar structure, whether fixed or floating, erected or placed, wholly or in part, in, on or over any waters and any ramp which is or may be used for the purpose of launching or landing a vessel.”

Main Issues To Consider:

- Planning Approval and a Building Permit is required for all new jetties;
- The scale of the jetty should be proportionate to its intended purpose;
- Jetties are only to be used for jetty purposes and not for public gatherings, parties or events;
- It is the responsibility of the applicant to maintain the structure in good condition at all times;
- In accordance with the *Environmental Protection Act 1986* the use of the jetty, particularly maintenance and wash down activities, must not result in pollution of the waterway.
- Jetty structures shall be constructed entirely within the lot boundary;
- Boat lifts shall be constructed entirely within the lot boundary; however, the arms of the boat lift may extend into the mooring envelope.

What information is required with an application?

The City requires the following information to accompany the Development Application (5R):

- Payment of the planning application fee (based on the proposed development value). Please refer to the City’s Schedule of Fees & Charges for more information
- Certificate of Title, including accompanying map;
- 2 sets of scaled and accurate plans at 1:100 or 1:200:
 - Site Plan
 - Elevation and layout plans of the jetty structure
 - Applications should clearly show the siting of the proposed jetty together with structural and engineering details.

Assessment Process

When an application is lodged, the City’s Planning Services staff will assess the information provided by the applicant.

All jetty applications other than L and T shaped structures will be forwarded to the Department for Aboriginal Affairs (DAA) and its comments taken into account in the assessment of the application. Applicants are encouraged to contact the DAA prior to submission and submit the response with the application.

Other Approvals?

All private jetties require a building permit.

All private jetties require a licence to be issued from the Department of Transport prior to construction. To obtain an application form go to: <http://www.transport.wa.gov.au/imate/jetty-licences.asp>

Further Information

For additional information and advice, you are encouraged to contact the City’s Planning Services Department on (08) 9792 7121 or by email records@bunbury.wa.gov.au

The Schedule of Fees and Application Forms are available on the City’s website www.bunbury.wa.gov.au

Please Note: The information contained within this brochure is intended as a guide only. It is recommended that the advice and assistance of Council’s Planning Services staff be sought prior to lodgement of a development application. The City of Bunbury disclaims any liability for any damages sustained by a person acting on the basis of this information.

Before undertaking any development, please discuss your intentions with Council. If you need to make an application your time and money can be saved if you are thoroughly prepared. Please refer to relevant information checklists that form part of the application form to assist you with your application.