

## General Meeting of Electors

### Notice of Meeting & Agenda 26 November 2009

Pursuant to Section 5.27 of the Local Government Act 1995, a General Meeting of Electors is to be held within a local government district once every financial year.

#### Meeting advertised for public information, as follows:

- South Western Times 'General News'  
Thursday, 5 November 2009
- Bunbury Herald 'General News'  
Tuesday, 10 November 2009
- Bunbury Mail 'General News' and 'City Focus Column'  
Wednesday, 11 November 2009
- South Western Times 'General News'  
Thursday, 12 November 2009
- Bunbury Herald 'General News'  
Tuesday, 17 November 2009
- Bunbury Mail 'General News' and 'City Focus Column'  
Wednesday, 18 November 2009
- Notices posted on notice boards in the City's Customer Service Centre, libraries and internet website.



**City of Bunbury**  
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Western Australia

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## **City of Bunbury Notice of General Meeting of Electors**

TO: His Worship the Mayor and Councillors  
City of Bunbury Electors

Pursuant to Section 5.27 of the Local Government Act 1995, a General Meeting of Electors for the City of Bunbury will be held in the Council Chambers, City of Bunbury Administration Building, 4 Stephen Street, Bunbury on **Thursday, 26 November 2009** at 7.00pm.

Greg Trevaskis  
**Chief Executive Officer**  
(Date of Issue: 19/11/2009)

### **Agenda 26 November 2009**

- 1. Welcome by the Mayor or Deputy Mayor**
  
- 2. Record of Attendance, Apologies and Leave of Absence**
  
- 3. Reception of Annual Report for the Year Ended 30 June 2009**
  - 3.1 Mayor's Report 2008/09**

The Mayor to read aloud his report for the year 1 July 2008 to 30 June 2009 (as printed in the Annual Report).

### 3.2 Annual Report 2008/09

At this point, the Mayor will receive questions from electors concerning the Annual Report, following which electors will be called on to move the following motion:

Motion: Moved \_\_\_\_\_ Seconded \_\_\_\_\_

The Annual Report of the City of Bunbury for the year ending 30 June 2009, be received.

## 4. Business of the Meeting

### 4.1 Questions on Notice

#### Mr Bruce Buchanan, PO Box 1761, Bunbury

**Question:** *In respect of what was formerly named the Pioneer Cemetery:*

- (a) *Are signs to be placed indicating that the area is the resting place of many early settlers of Bunbury?*
- (b) *On what date(s) is it anticipated that such sign(s) will be placed?*
- (c) *Whereabouts will the sign(s) be placed?*
- (d) *What wording is most likely to be used?*

**Response:** The following responses are provided:

- (a) Mayor David Smith advises that, yes a sign is to be placed in Pioneer Park. The matter is currently with the contractors for quotes as to the costs for its construction and installation
- (b) Mayor David Smith advises that the sign should be in place by Easter 2010.
- (c) The City's Executive Manager of City Services advises that that up to four signs or plaques will be located on the pavilion in Pioneer Park or nearby amongst the rock garden.
- (d) Mayor David Smith advises that the wording to be used was finalised before seeking quotes for its installation. However, the wording may need to be varied depending on what quotes are received.

**Dr E C Manea, Central Medical Centre, 51-55 Forrest Avenue, Bunbury**

- Question 1:**
- (a) *Was a functional review of the City of Bunbury carried out in the year 2008/2009?*
  - (b) *If the functional review was carried out, was a copy of the report made available to the councillors?*
  - (c) *Is the report also available to ratepayers?*

**Response 1:** The Executive Manager Corporate Services advises that a Functional Review was undertaken during the year to examine and analyse the operational aspects of the City. Mr David Page (David Page Consulting) presented the Functional Review to councillors and each councillor has been provided with a copy of the report. The report makes recommendations in respect to the following six function areas:

- Overall leadership skills
- Formulating and communicating the City's Strategic Plan
- Internal communications
- Managing projects
- Funding for the maintenance of the City's assets
- Ongoing community consultation

A program to implement the recommendations outlined in the report has commenced and should result in improvements to the City's operational and support functions.

The report has not been issued to ratepayers.

- Question 2:**
- (a) *Is there a continuing resurfacing program for the irregularity roads in Bunbury such as the northern end of Minninup Road?*
  - (b) *If there is a plan, how often is it reviewed?*
  - (c) *Can submissions be made by the ratepayers to such a plan?*

**Response 2:** The City's Engineer advises that the City undertakes an annual re-seal program based on need. The parameters for the need include surface wear, surface condition, traffic volumes, consideration of forecast reconstruction works and customer feedback.

Ratepayers' comments are collected in Request Registers kept by the Engineering Division and are updated annually to reflect the need of a particular section of road. The section of Minninup Road between Clarke Street and Timperley Road has been included for funding consideration for 2010/11.

- Question 3:**
- (a) *What have been the traffic densities of the east and west carriageways of Blair Street from Forrest Avenue to Stirling Street for the last three years individually?*
  - (b) *If these have not been done is there an intention to perform these tests?*

**Response 3:** The City's Engineer advises that the volumes of traffic on Blair Street vary from section to section, as follows:

- June 2008 - south of Strickland Street (southbound)  
6,000 vehicles per day
- June 2008 - south of Strickland Street (northbound)  
8,800 vehicles per day
- February 2008 - near Koombana Drive (southbound)  
4,300 vehicles per day
- February 2008 - near Koombana Drive (northbound)  
5,300 vehicles per day
- August 2007 - near Sandridge Road intersection (southbound)  
11,700 vehicles per day
- August 2007 - near Sandridge Road intersection (northbound)  
10,000 vehicles per day

Requests for traffic counts are also available and are recorded on a Request Register maintained by the City's Engineering Division.

**Question 4:** *What is the Council debt or what was the Council's debt as at 30 June 2008 and 30 June 2009?*

**Response 4:** The City Accountant advises that Council's debt as at 30 June 2009 is \$8,230,404 compared to \$9,602,948 at 30 June 2008.

- Question 5:**
- (a) *What are the total funds available in the City's parking fund?*
  - (b) *Does the money held in the fund include the Council's contribution subsequent to the new council building erection?*

**Response 5:** The City Accountant advises that car parking funds available as at 30 June 2009 (\$983,887) are held in the following Reserves:

1. **General Parking Reserve** \$147,605  
(Purpose: To fund Council's general motor vehicle parking requirements within the City of Bunbury)

- |   |           |
|---|-----------|
| 2. <b>Specified Area CBD Parking Reserve</b><br>(Purpose: To receipt funds received from Council's Specified Parking Area Rate from CBD properties to provide parking in the CBD)   | \$180,684 |
| 3. <b>CBD Contribution Parking Reserve</b><br>(Purpose: To receipt contributions from developers within the CBD other than from the specified area parking reserve fund to provide motor vehicle parking in the CBD)  | \$21,899  |
| 4. <b>Central Traffic Area Reserve</b><br>(Purpose: To receipt funds from Council's Specified Area Rate on properties in the Central Traffic Area for the future provision of car parking, road improvements and traffic management measures to benefit the Central Traffic Area) | \$633,699 |

During the 2005/2006 year, the Council contributed \$262,500 to the CBD Contribution Parking Reserve due to the construction of Council's new civic administration building. In the 2007/2008 year, \$295,000 was used from this reserve to construct an additional 43 car parking bays in the car park at the Bunbury Regional Art Galleries.

**Mrs B (Snookie) Manea, Bunbury Timber Jetty Environment & Conservation Society Inc.**

**Question:** *As the Bunbury Timber Jetty Committee has grave concerns for the safety of users of the waters of Koombana Bay, will Council Officers be willing to meet as soon as possible with the Society's Engineer and Works Committee to discuss the viability of installing a boom around the jetty?*

**Response:** The City's Executive Manager of City Services advises that specialist consulting engineers have been engaged to provide advice on how best to proceed with the project, including installation of a containment system to ensure loose timbers do not spill into the open waters. The City expects to have a decision on how to proceed before Christmas 2009, and; depending on the methods proposed, will be able to comment on whether the ski beach area can be opened at that time. *(Note: The City needs to work together closely with the Department of Transport to ensure it is satisfied with any proposal put forward as it is the Department that regulates the closure).*

#### **4.2 Questions from Electors at the Meeting**

The Mayor will respond to any verbal questions from electors concerning matters under the jurisdiction of the Bunbury City Council.

#### **4.3 Motions from Electors**

At this point in proceedings, electors are to move/second motions.

The Mayor will then call on the mover, seconder and any other speakers to speak to the motion. At the end of discussion, the motion will be put to the vote.

Decisions made by electors at an Annual Electors Meeting are presented to a meeting of Council for consideration per Section 5.33 of the Local Government Act 1995, which reads: *"All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable, at the first ordinary council meeting after that meeting or at a special meeting called for that purpose, whichever happens first."*

### **5. Close of Meeting**