

City of Bunbury COMMUNITY EVENTS TRAILER AND EQUIPMENT HIRE CONDITIONS

1. A refundable bond of \$500.00 is payable. **All hirers will be responsible for the Bond.**
2. Hire fee of \$180.00 (Inc GST) per hire period. The Hire fee may be waived for Community/fundraising/not for profit activities and applications may be made in writing to Community Law & Safety for consideration.
3. Hirer is responsible for trailer and all equipment.
4. The cost of any trailer/equipment lost or damaged will be taken from the bond and any cost exceeding the bond will be invoiced to the hirer.
5. A late penalty fee of \$50.00 per day will be charged.
6. **This form together with your payment must be returned to City of Bunbury Rangers no later than 14 days PRIOR to the event to secure your booking. A booking will not be made until the form and payment are received.**

Name of Hirer:			
Address:			
Location of Event			
Organisation Represented			
Telephone Home		Telephone Work	

Date Taken:	___/___/20__	Date to be Returned:	___/___/20__
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I, THE UNDERSIGNED HEREBY AGREE TO THE ABOVE CONDITIONS.		
SIGNATURE OF HIRER:	Cashiering Use Only	
DATE:	Hire Fee (T291)	\$180.00
SIGNATURE OF WITNESS:	Bond (T33)	\$500.00
DATE:		

Attention: Accounting Services	
I certify that the Events Trailer and all equipment as supplied has been returned in good order and that the bond monies held are approved for refund to the above customer.	
Amount To Be Refunded: \$	Trust ID/Receipt No.
Signature of Authorising Officer:	



ACCESSIBLE SIGNAGE RELATING TO TOILETS, PARKING, RAMP ACCESS AND KERB RAMPS ARE AVAILABLE UPON REQUEST FOR NO ADDITIONAL FEE.
IF YOU REQUIRE FURTHER INFORMATION PLEASE TICK HERE

OFFICE USE ONLY			
In-kind Support	YES / NO	GL/WO #	

City of Bunbury
COMMUNITY EVENTS TRAILER EQUIPMENT LIST

Equipment	Actual Equipment Quantity	Checked	Initial Of Hirer	Authorised Officer
Sign Legs (50)				
Bollards (40)				
Bollard Bases (40)				
Right Detour → (4)				
← Left Detour (4)				
Reduce Speed (4)				
Detour End (2)				
Detour Ahead (4)				
Road Closed (4)				
Event Ahead (2)				
Event Ahead/E End (6)				
Barrier Boards 1.5 M (4)				
Barrier Board Legs (8)				
Flag Bunting & Reels (2)				
Rolls Orange Fencing (4)				
Orange cones (20)				
7 Pin Adaptor (1)				
Shackles (2) Pin (1)				

List any Trailer Defects

I, THE UNDERSIGNED HEREBY AGREE AND UNDERSTAND THAT I AM FULLY RESPONSIBLE FOR THE COMMUNITY EVENTS TRAILER AND ALL THE ABOVE EQUIPMENT.

SIGNATURE OF HIRER:

DATE:

SIGNATURE AUTHORISED OFFICER:

DATE: